NICHOLAS CHAMBERLAINE SCHOOL

29 September 2026

Dear NCS Families,

As our Year 11 students enter the final stage of their secondary education, we want to ensure that they remain focused, committed and fully prepared for their GCSE examinations. This is an important year, both academically and personally, and we want to support every student to make the most of the opportunities available to them.

Alongside their academic studies, students will have a number of opportunities to celebrate and commemorate their time at NCS. These will include the Year 11 Yearbook, Leavers' Hoodie, Official Shirt Signing, Leavers' Assembly and Year 11 Prom.

We are writing to set out the expectations students will need to meet in order to receive an invitation to the Year 11 Prom. These expectations are intended to recognise and encourage students' commitment to attendance, punctuality, learning, revision and the wider expectations of being a Year 11 student at NCS.

Year 11 Prom 2027

The Year 11 Prom will take place on **1 July 2027** at the Heart of England Conference Centre in Fillongley.

Attendance at the Prom will be by invitation. Students will work towards their invitation through a four-stage token system across the academic year.

There will be **32 tokens available in total**, and students will need to earn a minimum of **24 tokens** to qualify for an invitation to the Prom.

How will students earn their Prom invitation?

Stage	**Period**	**Tokens available**
Stage 1	Now – October Half Term	8
Stage 2	October – Christmas	9
Stage 3	January – February Half Term	8
Stage 4	February – Easter	7
Total		**32**

Tokens will be awarded based on students' attendance and punctuality, academic effort and revision, attendance at intervention and engagement with key Year 11 milestones.

Throughout the year, students will be expected to:

- maintain at least 95% attendance and excellent punctuality to school and lessons;
- attend and engage fully with mock examinations;
- complete required revision materials and past papers;
- follow an active revision timetable;
- participate fully in required revision activities, including speed writing and form-time revision;
- attend all assigned intervention sessions; and
- attend Mock Results Evening.

Where a student has individual circumstances that may affect their ability to meet a particular expectation, these will be considered appropriately by the school.

Students who do not achieve the required 24 tokens will not receive an invitation to the Prom.

Important Prom conditions

Every student begins with the same opportunity to work towards the required 24 tokens, with progress considered across all four stages of the year.

There are, however, some behaviours that are incompatible with the standards expected of students wishing to attend the Prom. A suspension, or three or more instances of truancy, may result in a student losing their eligibility to attend. Any such decision will take account of the individual circumstances and will be communicated to the student and their family.

The school also reserves the right to decline or withdraw an invitation in exceptional circumstances, including where there has been a serious or significant breach of the school's behaviour expectations.

We believe this provides students with a clear and fair framework while reinforcing the positive habits that will help them succeed throughout Year 11 and in their GCSE examinations.

We will keep students informed of their progress throughout the year so that they understand how they are progressing towards their Prom invitation and what they need to do to remain on track.

Thank you for your continued support in helping our Year 11 students make the very best of their final year at NCS.

Yours sincerely,

The Year 11 Team